

UID DECISION MAKING PROCESSES - EDUCATION

MATERIAL
(What thing?)

AREA OF RESPONSIBILITY
(Who's pushing the issue?)

PRODUCTION
(Who's making or handling it?)

PREPARATION
(Who's discussing and following-up prior to decision?)

DECISION
(Where's the final decision made?)

BASIC LEVEL

Programme syllabus (BFA, IDI, SSC)
Course syllabus — Director of Studies — Programme Director/team — Programme Council (Basic level workgroup)

Course evaluation — Course Responsible

ADVANCED LEVEL

Programme syllabus (MFA)
Course syllabus — Director of Studies — Programme Director/team — Programme Council (Advanced level workgroup)

Course evaluation — Course Responsible

ADMISSION

Admission numbers — Head of Department — Director of Studies, Study Coordinator, Controller — Management Group, Programme Directors

Admission to programme/IDI — Director of Studies — Programme Director/Course Responsible, Study Coordinator — Admission team

EXCHANGE

Strategy for exchange partners — Dep. Rector Collaboration — Director of Collaboration, Director of Studies — Management Group

Nr of open exchange places — Director of Studies — Director of Studies, Study Coordinator — Management Group, Programme Directors

Application for exchange (incoming)
Application for exchange (outgoing) — Director of Collaboration, Programme Director, Study Coordinator

Learning agreement — Student, Programme Director — Director of Studies

PhD LEVEL

General study plan — Rector/Head of research education — Director of PhD Studies — PhD Programme Council

Course syllabus, general course
PhD course evaluation — Director of PhD Studies — Director of PhD Studies

Individual study plan
Course syllabus, individual course — Main Supervisor, PhD Student

ARTISTIC/SUBJECT DEVELOPMENT

Internal funding guidelines and policy
Internal funding - evaluation — Chair of Subject Development Committee — Management Group — Subject Development Committee

Internal project grant application
Internal funding grant application — Applicant

Wednesday lectures content + plan — Wednesday Lecture planning team

Pedagogical seminars content + plan — Pedagogical Seminar planning team

Local Cooperation Group (LCG) / Lokal Samverkansgrupp (LSG)

Decision Meeting

Head of Department

Programme Director/
Course Responsible

Main Supervisor /
Examinator