School meeting September 2018

Agenda
- UID Organisation
- Work Environment
- Additional questions

UID Organisation

Meetings at UID – Thomas, Demian

Opening of the meeting. The school meeting is a meeting for students and staff once a month where we raise questions regarding the organization such as work environment, economy and staff. We also have Wozzop, a weekly meeting (Mondays 10,15 in the Atrium), where the programme directors, head of department and others tell about the upcoming week such as schedule and visitors. Students and staff are expected to be there. Wednesday lectures are an opportunity to get inspiration from presentations of general interest for students and staff, at Wednesday afternoons (usually 15.00). Upcoming lectures are usually advertised via social media, welcome screens and during the Wozzop Live session on Mondays.

Decision making process - Sara

Visual of the UID decision-making processes in education:
http://uid.umu.se/media/1172716/UID-decision-making-education.pdf

During the last couple of years, we have been working to make the decision-making processes at the school more collaborative, transparent and democratic striving to move away from a top-down structure. All of us – both students and staff - have the power to be part of the process. The way we do it is through the work groups and councils that prepare errands for the decision meeting. Head of department is taking decisions.

Work Environment – David, Sara, Anders, Lars

Information about safety and insurance in relation to the workshops. Students are encouraged to report issues regarding the buildings or equipment that might be a problem. It is also important to report accidents and incidents + work environment related problems to the EHS group, like if you fall on your bike on your way to/from school, if something happens/could have happened in the workshop or if you have stress related problems.

Further information is given regarding UID alcohol policies and smoking. In all instances, a permit has to be issued since we are under the rule of state authority. There are certain designated smoking areas. Besides this, you are not allowed to be smoking outside entrances. http://uid.umu.se/en/for-our-staff/plans-and-policies/work-environment/

Insurance: All students and staff are covered by an insurance. The insurance applies during school hours and on your way to and from school. School hours are when you are at school working, i.e.
not dependent on time of the day. The insurance does not apply, however, if you are at school for social reasons, attending a pub for instance. Personal items, such as computers, phones etc. are not insured. More information on accidents, safety and insurance is found in the online Student Handbook: http://uid.umu.se/en/for-our-students/student-handbook/

Equal Opportunities - Niklas

Niklas informs about the work of the equal opportunities group. For example, discussing the seven different grounds for discrimination under Swedish law. UID guidelines in regards to this issue is firm on zero tolerance towards discrimination and harassment. Students are encouraged to address, discuss and report these issues. The equal opportunities group is a place where these questions are discussed and students are encouraged to join the group. http://uid.umu.se/en/for-our-staff/plans-and-policies/equal-opportunities/

Student Studios and Labs: UID culture & work environment - Programme Directors

Information about the responsibilities that come with using the studios and labs. A comprehensive list of things to consider can be found at http://uid.umu.se/en/for-our-students/student-handbook/student-studios/

The school meeting ended with the screening of short interview with Tim Brown, CEO of IDEO, talking about his impressions of UID.

Next meeting: October 3